



Wuchopperen  
HEALTH SERVICE LTD

## POSITION DESCRIPTION

<b>Position Title:</b>	Registered Nurse ( <i>Specified</i> )
<b>Classification:</b>	Registered Nurse Grade 1 Wuchopperen Health Service Limited Enterprise Agreement
<b>Salary:</b>	\$88,739 - \$106,749
<b>Location:</b>	Cairns
<b>Reporting Relationship:</b>	Practice Manager

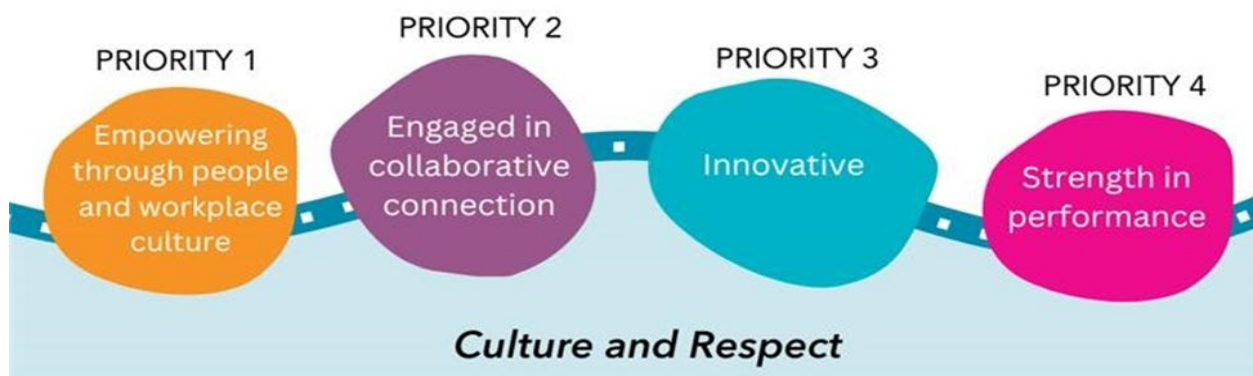
### About Wuchopperen

Wuchopperen Health Service Limited (Wuchopperen) is a community connected and controlled organisation with more than 40 years' experience in providing primary health care and social wellbeing services for Aboriginal and Torres Strait Islander people in Cairns and surrounding districts.

Wuchopperen's vision is **keeping our generations growing strong**. Culture underpins a client and community centric service delivery model offering whole of life cycle care and support from pre-birth to eldership (older people).

From humble beginnings in the 1970s, Wuchopperen has grown into a multi-million-dollar enterprise, that is driven by the community, to deliver dynamic and innovative services for the community, and confidently represents, leads through best practice governance.

## Our Strategic Priorities



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### Our Values and Behaviours



#### The role:

The Registered Nurse is responsible for working with clinical staff to improve the standard of health of Aboriginal and Torres Strait Islander people through the provision of culturally valid, holistic primary health care services.

The position is responsible for supporting the delivery of effective screening, assessment and follow up services.

The Registered Nurse will work with clinical staff to increase the uptake of Medicare Enhanced Primary Care (EPC) Items including Health Assessments, Immunisation rates for Aboriginal and Torres Strait Islander people and children.

The Registered Nurse is supervised by the Coordinator, Health Services along with the Clinical Nurse Consultant (CNC) and the position has no supervisory responsibilities.

This position works closely with other members of the Holistic Health team and maintains regular contact with other program staff to ensure effective outcomes for clients.

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### Key Responsibilities include:

1. Provide appropriate registered nurse level care to clients attending Wuchopperen's clinics. These may include but are not limited to:
  - Triage – Telephone/ Front Desk / Treatment room
  - Identify and assess and manage the urgent needs of clients, including emergency treatment
  - Therapeutic care and treatment
  - Wound management and dressings
  - Venipunctures
  - Diagnostic services
  - Clinical data management
  - Home visiting support
  - Client advocacy
  - Client recall
  - Chronic disease management
  - Supervise clinical practice of Aboriginal and Torres Strait Islander Health Worker's
2. Perform nursing and clinical procedures competently, in accordance with qualifications and scope of practice.
3. Provide immunisations, incorporating education and support with appropriate recall and follow-up.
4. Comply with legislation, policies, procedures and protocols to achieve and maintain evidence based safe and effective practice in primary health care, with a focus on promotion, prevention and early identification.
5. Perform day to day support of the clinical activities of Health Workers, Registered and Enrolled Nurses.
6. Responsible for the maintenance of quality assurance systems in accordance with Accreditation standards and internal and external protocols.
7. Perform the implementation of strategies aimed at increasing the uptake of Medicare EPC Items.
8. Perform the maintenance of safe effective medical stock control systems, including the storage and dispensing of pharmaceuticals in accordance with Accreditation standards and internal and external protocols.
9. Participate in organisational and community activities to advance the health and wellbeing of Aboriginal and Torres Strait Islander people.
10. Work within Wuchopperen's Policies and Procedures including the Staff Code of Conduct and the Work Health and Safety requirements and contribute to continuous improvement processes to ensure compliance with relevant standards and safe, effective service delivery.
11. Other duties as required, within your skills, experience and capacity.

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### Core Capabilities

Assessment of merit for this role will be based on the knowledge, skills and experience, potential for development and personal qualities. The competencies listed below are considered to be the most critical for success in this role.

#### For applicants to be successful in this role, they should demonstrate:

1. Demonstrated ability to deliver evidence based clinical and primary health care, together with an understanding of the concept of community controlled primary health care.
2. Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures from an historical and contemporary perspective, including the ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander people.
3. Demonstrated history of providing high levels of care to all clients, to ensure all aspects of the client's health needs are maintained and accurately recorded.
4. Extensively developed interpersonal and communication skills including the ability to liaise with a range of stakeholders as well as effectively advocate for Aboriginal and Torres Strait Islander people.
5. Demonstrated ability to work independently and in a multi-disciplinary team environment, prioritise and meet deadlines, deal with matters of a sensitive and confidential nature.
6. Demonstrated ability to meet and work within the core values and behaviours of Wuchopperen.

#### Other Requirements

- Possession of a nursing degree with demonstrated experience in a similar position.
- It is a condition of employment in this role for the employee to be, and remain, vaccinated against measles, mumps, rubella, varicella (chicken pox), pertussis (whooping cough) and hepatitis B.
- It is highly recommended that all staff are vaccinated against COVID-19.
- The Registered Nurse **must** have current registration with the Australian Health Practitioners Regulation Agency and preferably with Immunisation Endorsement.
- Proof of qualifications and current registration is required to be provided prior to the commencement of duty.
- The Registered Nurse role is a **Specified** position. Applicants for a specified position must provide **one written reference from an Aboriginal and/or Torres Strait Islander referee** to support their ability to meet selection criteria 2 above.
- Possession of a current CPR certificate or commitment to obtain within the first six weeks of employment is essential.
- Possession of a current Queensland "CA" class driver's licence is essential.

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- Commitment to work within the principles of Aboriginal and Torres Strait Islander community control including a willingness to develop the leadership of Aboriginal and Torres Strait Islander staff.
- Ability to use Microsoft products and the ability to use or willingness to gain proficiency in the client information management systems.

### How to apply:

Please submit the following for the panel to assess your suitability. Applications which do not meet these requirements will not be considered.

- Your **resume**, including a comprehensive employment history, your qualifications and the contact details for at least two referees (one should be your current supervisor)
- A supporting **cover letter** of no more than two pages, outlining your experience, skills and knowledge that are relevant to the advertised role. Your written response must reflect the competencies outlined in core capabilities.
- Specified referees with application

### Additional information:

- A non-smoking policy is effective in Wuchopperen's buildings, offices and motor vehicles on all Wuchopperen grounds, across all sites.
- Wuchopperen has a six (6) month probationary period for new employees.
- Employees may be required to work outside of core business hours from time to time.
- Demonstrated commitment to ongoing self-development with a focus on qualifications/skills upgrade.
- Applications must be received by 5 pm on the closing date and can be emailed to [recruitment@wuchopperen.org.au](mailto:recruitment@wuchopperen.org.au)