



Wuchopperen
HEALTH SERVICE LTD

POSITION DESCRIPTION

Position Title:	Placement Support Worker (<i>Identified</i>) Culturally Appropriate Foster and Kinship Care Service (CAFAKCS)
Position Number:	5200
Classification:	Social, Community, Homecare and Disability Services Grade 4 Wuchopperen Health Service Limited Enterprise Agreement
Salary:	\$84,508.41 - \$90,927.37
Location:	Cairns
Reporting Relationship:	Coordinator, (CAFAKCS)

About Wuchopperen

Wuchopperen Health Service Limited (Wuchopperen) is a community connected and controlled organisation with more than 40 years' experience in providing primary health care and social wellbeing services for Aboriginal and Torres Strait Islander people in Cairns and surrounding districts.

Wuchopperen's vision is **keeping our generations growing strong**. Culture underpins a client and community centric service delivery model offering whole of life cycle care and support from pre-birth to eldership (older people).

From humble beginnings in the 1970s, Wuchopperen has grown into a multi-million-dollar enterprise, that is driven by the community, to deliver dynamic and innovative services for the community, and confidently represents, leads through best practice governance.

Our Strategic Priorities



Our Values and Behaviours



POSITION DESCRIPTION



The role:

To provide quality and culturally appropriate placements for Aboriginal and Torres Strait Islander children and young people in out of home care. The Placement Support Worker will match carers with children aiming to secure and maintain a stable placement during the child or young person's time in care.

The Placement Support Worker (CAFAKCS) is supervised by the Coordinator, (CAFAKCS) and the position has no supervisory responsibilities.

This position works closely with other members of the Child Wellbeing team and maintains regular contact with other program staff to ensure effective outcomes for clients.

Key Responsibilities include:

1. Engage with community members who have expressed an interest in becoming a Foster or Kinship Carer and work towards building a pool of available carers.
2. Apply the approval process when engaging with carers who have expressed an interest, which includes completing all required documentation.
3. Organise and deliver training ensuring the minimum requirements of Pre-Service and Standards Training of the Department of Child Safety are met; for Foster and Kinship Carers.
4. Provide a quality placement support service to Carers and the children in care, delivering accurate and relevant responses to their enquiries and concerns. Work with carers to

POSITION DESCRIPTION

- resolve specific care-related problems promptly, in a manner that positively contributes to the Carer/Service relationship.
5. Contribute to the day to day operations of the service in accordance with the relevant Standards ensuring a high-quality placement support service and the maintaining of clients' rights and confidentiality at all times.
 6. Complete Foster and Kinship Carer Assessments adhering to Department of Child Safety processes and timeframes.
 7. Provide intake services on a rostered basis with the focus of delivering feedback to Child Safety Placement Support Services relating to the capacity within the care service.
 8. Positively represent the activities of Wuchopperen and assist in the development and maintenance of sound working relationships with relevant statutory, government and community agencies to facilitate good outcomes for carers, children and young people.
 9. Participate in organisational and community activities to advance the health and wellbeing of Aboriginal and Torres Strait Islander people.
 10. Work within Wuchopperen's Policies and Procedures including the Staff Code of Conduct and the Work Health and Safety requirements and contribute to continuous improvement processes to ensure compliance with relevant standards and safe, effective service delivery.
 11. Other duties as required, within your skills, experience and capacity.

Core Capabilities

Assessment of merit for this role will be based on the knowledge, skills and experience, potential for development and personal qualities. competencies listed below are considered to the most critical for success in this role.

For applicants to be successful in this role, they should demonstrate:

1. Demonstrated experience and knowledge of the Child Protection Act 1999 specifically in relation to legislative requirements for Aboriginal and Torres Strait Islander children and young people in out of home care.
2. Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures from an historical and contemporary perspective, including the ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander people.
3. Demonstrated knowledge of trauma on children and young people and how this impacts on their behaviour/s including an understanding of how to support the Carers in managing these behaviours.
4. Extensively developed interpersonal and communication skills including the ability to liaise with a range of stakeholders as well as effectively advocate for Aboriginal and Torres Strait Islander people.
5. Demonstrated ability to work independently and in a multi-disciplinary team environment, prioritise and meet deadlines, deal with matters of a sensitive and confidential nature.

POSITION DESCRIPTION

6. Demonstrated ability to meet and work within the core values and behaviours of Wuchopperen.

Other Requirements

- It is a condition of employment in this role for the employee to be, and remain, vaccinated against measles, mumps, rubella, varicella (chicken pox), pertussis (whooping cough) and hepatitis B
- The Placement Support Worker, CAFAKCS is an **Identified** position. It is a genuine occupational requirement that an *Identified* position be filled by an Aboriginal person or Torres Strait Islander person, as permitted by and arguable under section 25, 104 and 105 of the *Queensland Anti-Discrimination Act (1991)*.
- Please provide **one (Aboriginal and/or Torres Strait Islander) written reference from a referee** who can confirm that you are of Aboriginal and/or Torres Strait Islander descent, you identify as Aboriginal and/or Torres Strait Islander person and an Aboriginal and/or Torres Strait Islander community accepts you as an Aboriginal and/or Torres Strait Islander person.
- It is a condition of employment that all employees are holders of a current and valid 'blue card' or Working with Children Check. This is at your cost. Employment cannot continue or commence if you do not have a 'blue card' or if your 'blue card' is withdrawn or is disqualified.
- For the Culturally Appropriate Foster and Kinship Care Service (CAFAKCS) it is a condition of employment for the following to undergo a Child Safety and Personal History Screening Check conducted by the Department of Children, Youth Justice and Multicultural Affairs (Child Safety). There is no fee for this check. Employment cannot continue or commence for CAFAKCS staff where your application is not approved or withdrawn.
 - Chief Executive Officer
 - Deputy Chief Executive Officer
 - Board of Directors
 - Executives, Executive Officer and Executive Assistant
 - Director Child, Youth and Family Services, as Nominee
 - Manager, Child Wellbeing
 - Manager, Children and Family Services
 - Manager, Youth and Family Services
 - Coordinator, Child Wellbeing Services
 - Coordinator, CAFAKCS
 - CAFAKCS Team Members
 - Information Technology Team Members

POSITION DESCRIPTION

- Quality and Compliance Team Members
- Possession of a current CPR certificate or commitment to obtain within the first six weeks of employment is essential.
- Possession of a current Queensland “CA” class driver’s licence is essential.
- Commitment to work within the principles of Aboriginal and Torres Strait Islander community control including a willingness to develop the leadership of Aboriginal and Torres Strait Islander staff.
- Ability to use Microsoft products and the ability to use or willingness to gain proficiency in the client information management systems.

How to apply:

Please submit the following for the panel to assess your suitability. Applications which do not meet these requirements will not be considered.

- Your **resume**, including a comprehensive employment history, your qualifications and the contact details for at least two referees (one should be your current supervisor)
- A supporting **cover letter** of no more than two pages, outlining your experience, skills and knowledge that are relevant to the advertised role. Your written response must reflect the competencies outlined in core capabilities.
- Identified referee with application

Additional information:

- A non-smoking policy is effective in Wuchopperen’s buildings, offices and motor vehicles on all Wuchopperen grounds, across all sites.
- Wuchopperen has a six (6) month probationary period for new employees.
- Employees may be required to work outside of core business hours from time to time.
- Demonstrated commitment to ongoing self-development with a focus on qualifications/skills upgrade.
- Applications must be received by 5 pm on the closing date and can be emailed to recruitment@wuchopperen.org.au