



Wuchopperen
HEALTH SERVICE LTD

POSITION DESCRIPTION

Position Title:	Dental Officer
Position Number:	5094
Classification:	Commensurate with experience and qualifications
Location:	Cairns
Reporting Relationship:	Manager, Allied Health

About Wuchopperen

Wuchopperen Health Service Limited (Wuchopperen) is a community connected and controlled organisation with a solid history of providing holistic health and wellbeing services for Aboriginal and Torres Strait Islander people in Cairns and surrounding districts.

Wuchopperen's vision is keeping our generations growing strong. Culture underpins our diverse and client-centric service delivery model offering our community whole of life support from pre-birth right through to our elders.

From our humble beginnings in the 1970s, Wuchopperen has grown into a dynamic and innovative service that prides itself on strong community representation, leadership and governance.

Our Strategic Priorities



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Our Values and Behaviours



The role:

The purpose of the position is to provide a high-quality standard of oral health service and care for eligible clients within the primary health care setting of Wuchopperen Health Service in Cairns and surrounds.

The Dental Officer reports to the Manager, Allied Health and does not have any supervisory responsibilities. Day-to-day activities are coordinated by the Manager, Allied Health and they are required to work closely with Dental Assistants in the delivery of the oral health service to clients.

The Dental Officer has clinical autonomy in relation to oral health services provided to individual clients.

Significant liaison and coordination is required with the Dental Health team and General Clinic as required, together with internal and external health professionals, service providers and other stakeholders to ensure effective outcomes for clients.

Key Responsibilities include:

1. Provide high quality oral health services to Wuchopperen clients, with referral of clients to appropriate specialists where required, including the provision of services through a mobile clinic.

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2. Undertake and comply with infection control standards and procedures (including waste and sharps disposal) in the dental clinic in accordance with Wuchopperen policy and procedures.
3. Maintain radiation safety standards in accordance with the Radiation Safety Act 1999.
4. Keep accurate client records on Wuchopperen's client information management system.
5. Support oral health team members and other dentists, as required.
6. Support oral health education and contribute to health promotion in general.
7. Liaise with other health service providers and act as a resource on dental health issues, as required.
8. Assist with identifying continuing education needs of the dental team and contribute to the development of professional development programs, where required.
9. Contribute to the development and implementation of dental services, including policy and procedures.
10. Develop a strategy to deliver oral health service including dental care and health promotion.
11. Participate in organisational and community activities to advance the health and wellbeing of Aboriginal and Torres Strait Islander people.
12. Work within Wuchopperen's Policies and Procedures including the Staff Code of Conduct and the Work Health and Safety requirements and contribute to continuous improvement processes to ensure compliance with relevant standards and safe, effective service delivery.
13. Other duties as required, within your skills, experience and capacity.

Core Capabilities

Assessment of merit for this role will be based on the knowledge, skills and experience, potential for development and personal qualities. The competencies listed below are considered to be the most critical for success in this role.

For applicants to be successful in this role, they should demonstrate:

1. Demonstrated knowledge of the practice and skills of modern dentistry and the ability and willingness to apply these in an integrated Dental Health Clinic.
2. Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures from an historical and contemporary perspective, including the ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander people.
3. Demonstrated experience in the provision of oral health services, including treatment and preventative care.
4. Extensively developed interpersonal and communication skills including the ability to liaise with a range of stakeholders as well as effectively advocate for Aboriginal and Torres Strait Islander people.

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5. Demonstrated ability to work independently and in a multi-disciplinary team environment, prioritise and meet deadlines, deal with matters of a sensitive and confidential nature.
6. Demonstrated ability to meet and work within the core values and behaviours of Wuchopperen.

Other Requirements

- Bachelor of Dental Science or equivalent from a recognised University.
- Completion of the Australian Dental Council (ADC) exams for overseas trained dentists.
- Membership with Australian Dental Association.
- Possession of Professional Medical Indemnity Insurance.
- Possession of or ability to obtain a current Radiation User Licence, issued under the Radiation Safety Act 1999, to use dental radiation apparatus or the ability and eligibility to acquire a licence on commencement of employment.
- It is a condition of employment in this role for the employee to be, and remain, vaccinated against measles, mumps, rubella, varicella (chicken pox), pertussis (whooping cough) and hepatitis B
- It's a mandatory condition of employment for the employee to be vaccinated against COVID-19. Evidence of initial two vaccinations plus at least one booster must be provided before employment is confirmed.
- The Dental Officer **must** have current registration with the Australian Health Practitioners Regulation Agency and preferably with Immunisation Endorsement.
- Proof of qualifications and current registration is required to be provided prior to the commencement of duty.
- Possession of a current CPR certificate or commitment to obtain within the first six weeks of employment is essential.
- Possession of a current Queensland "CA" class driver's licence is essential.
- Commitment to work within the principles of Aboriginal and Torres Strait Islander community control including a willingness to develop the leadership of Aboriginal and Torres Strait Islander staff.
- Ability to use Microsoft products and the ability to use or willingness to gain proficiency in the client information management systems.

How to apply:

Please submit the following for the panel to assess your suitability. Applications which do not meet these requirements will not be considered.

- Your **resume**, including a comprehensive employment history, your qualifications and the contact details for at least two referees (one should be your current supervisor)
- A supporting **cover letter** of no more than two pages, outlining your experience, skills

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and knowledge that are relevant to the advertised role. Your written response must reflect the competencies outlined in core capabilities.

- Evidence of at least three Covid-19 vaccinations (ie. Immunisation History Statement).

Additional information:

- A non-smoking policy is effective in Wuchopperen's buildings, offices and motor vehicles on all Wuchopperen grounds, across all sites.
- Wuchopperen has a six (6) month probationary period for new employees.
- Employees may be required to work outside of core business hours from time to time.
- Demonstrated commitment to ongoing self-development with a focus on qualifications/skills upgrade.
- Applications must be received by 5 pm on the closing date and can be emailed to recruitment@wuchopperen.org.au